



Friends of the Royal Hospital  
Donnybrook

## Friends of RHD Privacy Policy

May 2021	Laura Creagh		
Sept 2022	Laura Creagh	Annual Review	

## CONTENTS

Who are we?	3
What data do we collect?	3
Your personal data – what is it?	
How do we collect your data:	
Data minimisation	
How do we process your personal data?	3
What is the legal basis for processing your personal data?	
Sharing your personal data	3
International transfers	4
How long do we store your data?	4
Further processing	4
Cookies	4
What type of cookies do we use?	4
Functional cookies	
Your rights and your personal data	4
Contact Details	5
Complaints	5

## DATA PRIVACY NOTICE – The Friends of the Royal Hospital Donnybrook CLG

### Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the EU General Data Protection Regulation (the "GDPR").

### Who are we?

THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG is the data controller (contact details below). This means it determines how your personal data is processed and for what purposes.

### How do we process your personal data?

THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG complies with its obligations under the "GDPR" by keeping personal data up to date; by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data for the following purposes:

- To respond to your enquiries
- To inform you of news, events, activities and fundraising initiatives at THE ROYAL HOSPITAL DONNYBROOK.

### What is the legal basis for processing your personal data?

Depending on our relationship with you (e.g. supporter, donor, event attendee, service supplier etc.), we maintain personal data on the legal basis of our legal obligations, contractual requirements, your consent or the legitimate interests of THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG.

### Sharing your personal data

In certain circumstance, we need to share personal data in compliance with legal requirements (e.g. with State agencies), in relation to contractual requirements (for example, with payment processors) or in pursuit of legitimate organisation interests (for example, we may sometimes use a third-party provider to help with events or the supply of our services).

### International Transfer

All personal data is either stored within the European Economic Area or in locations that have been designated as adequate by the European Commission and under the safeguards agreed for those locations. We will not transfer any data to any additional third country or international organisation without your explicit consent and without appropriate privacy safeguards in place.

## How long do we keep your personal data?

We keep data in accordance with the guidance set out within our formal records retention policies. We do not maintain data beyond what is absolutely required.

## Cookies

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site. Consent bar is presented on the website.

## Your rights and your personal data

You have the following rights with respect to your personal data: -

- The right to request a copy of your personal data which THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG holds about you.
- The right to request that THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG corrects any personal data if it is found to be inaccurate, incomplete or out-of-date.
- The right to request your personal data is erased where it is no longer necessary or lawful for THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG to retain such data.
- If we have required your consent to process data, you have the right to withdraw your consent to the processing at any time.
- The right to request that THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG provide the you with your personal data and in certain circumstances, to transmit that data directly to another data controller.
- The right, where there is a dispute in relation to the accuracy or processing of your personal data, to request a restriction is placed on further processing
- The right to object to the processing of personal data, where:
  - THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG relies on legitimate interests as the legal basis for processing
  - THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG is using the data for direct marketing
  - THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG is processing data for the purposes of scientific/historical research and statistics
- The right to lodge a complaint with the Supervisory Authority. As THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG's main establishment is based in Ireland, the first point of contact should be Data Protection Commission (Ireland) – see details below.

All of these rights can be availed of free of charge.

## Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Privacy Notice, then we will provide you with a new notice. The new notice will explain the new use of your personal data prior to commencing the processing. It will set out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

## Contact Details

To exercise all relevant rights, queries of complaints please in the first instance contact THE FRIENDS OF THE ROYAL HOSPITAL DONNYBROOK CLG Data Protection Officer at the following location.

Susan Lynch, Company Secretary, Friends of the Royal Hospital Donnybrook, Morehampton Road, Donnybrook, D04 HX40. [Friends@rhd.ie](mailto:Friends@rhd.ie). [www.friendsofrhd.ie](http://www.friendsofrhd.ie)

## Complaints

You can contact the Data Protection Commission (Ireland) on [+353 \(0761\) 104 800](tel:+3530761104800); via email [info@dataprotection.ie](mailto:info@dataprotection.ie) or by writing to: The Data Protection Commission, Canal House, Station Road, Portarlinton, Co. Laois, R32 AP23, Ireland